

# WWW.THE-WEDDINGOFFICIANT.COM

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## WEDDING OFFICIANT SERVICES CONTRACT



Bride's Name \_\_\_\_\_

Contract Date \_\_\_\_\_

Groom's Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

The following agreement defines the terms in which [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) will provide Officiant services to the above named client(s). \_\_\_\_\_ (Responsible Party) individually and jointly are responsible for all payments to [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com).

### Packages/ Fees/Services

<p><b>Package #1</b> <b>"Short &amp; Sweet"</b> <b>Ceremony Package</b></p> 	<p>This is a short, sweet and simple ceremony for couples. This ceremony is a private and intimate ceremony with the bride and groom and unlimited family, friends, and guests. The ceremony will be performed at your location, date and time by a licensed/ordained wedding officiant or minister. With this package you will have unlimited telephone and email contact. You choose from basic marriage vows that can always be changed so that they are customized just for your ceremony.</p>	<p><b>\$239</b></p>
<p><b>Package #2</b> <b>"Basic" Ceremony</b> <b>Package</b></p> 	<p>This ceremony is a private and intimate ceremony with the bride and groom and unlimited family, friends, and guests. The ceremony will be performed at your location, date and time by a licensed/ordained wedding Officiant or minister. With this package you will have unlimited telephone and email contact. You choose from basic marriage vows that can always be changed so that they are customized just for your ceremony. A rehearsal date set by you is also included in this package. This package also includes the filing of the marriage license with the county clerk within ten (10) days of wedding nuptials.</p>	<p><b>\$399</b></p>

**Package #3  
"Sweetheart"  
Ceremony Package**



This ceremony package allows for unlimited family, friends, and guests. Your choice of a custom 5-part ceremony by the officiant and/or your personal vows incorporated into the ceremony. We also offer general location assistance with this package. Also enjoy (1) one hour of Professional Wedding Photography at your location, which may include pre-wedding, ceremony photographs, as well as formal photos after your ceremony with a photo release. Edited photos are placed on a disk so that you may print as many as you desire. This package comes with an initial full consultation meeting with our officiant and unlimited telephone and email communication to establish your processional order as well as to answer your ceremony-related questions. The officiant arrives 30 minutes prior to start of ceremony. This package includes the filing of the marriage license with the county clerk within five (5) days of your ceremony.

**\*Photography CD Included!**

**\$749**

**No Custom Services Added as of XX/XX/2016**

\_\_\_\_\_ Bride's Initials \_\_\_\_\_ Groom's Initials

**Add On Custom Services: \*\*If you wish to purchase an add-on, please indicate via email.**

#1	Wine Ceremony	\$55/\$105
#2	Wedding Arbor	\$125
#3	Sand Ceremony (With / Without Kit)	\$65/\$125
#3A	Family Sand Ceremony (With / Without Kit)	\$95/\$155
#4	Stone Ceremony (With / Without Kit)	\$55/\$95
#5	Unity Candle Ceremony (With / Without Kit)	\$55/\$105
#6	Rehearsal Fee (for packages that do not include rehearsal)	\$125
#7	Additional Rehearsal Fee	\$85
#9	Marriage License Filing Fee	\$35
#10	Rush Marriage License Filing Fee (Filed 1-3 days)	\$50

**Mileage: This fee is always added to the final contract after we calculate the actual location mileage**

#8	Additional Mileage (1.00 per mile outside of a ten mile radius of 92113)	\$0.00
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**Photography:**

#PH	1hr/2hr – Photography Add-On (Please Indicate Times Below) Additional Hours \$125hr	\$295/\$395
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**Sound/Audio:**

#SA	Ceremony Audio / Sound (iPod Capabilities – Customer Must Provide iPod) \$125hr	N/A
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**All balances due must be paid prior to 7 days of the ceremony. NO EXCEPTIONS.**

The officiant ([www.the-weddingofficiant.com](http://www.the-weddingofficiant.com)) shall perform a marriage ceremony for the above mentioned couple on the:

**Receipt No.**

\_\_\_\_\_ day of \_\_\_\_\_, 20 **16** @ : am / pm

At:

\_\_\_\_\_  
(location/facility)

Please initial here that your location and time are correct.

Bride Groom

**\*A \$50.00 fee will be charged if there are any changes made to your ceremony location or time.**

Ceremony Fees	\$
Add-On Fees	\$
Mileage Fees	\$
Subtotal	\$
Discounts Applied	\$
CC Process Fee (4%)	\$
Total Fees	\$
Total Amount Paid	\$
Total Balance Due	\$
Balance Due By:	

**TIPS/GRATUITIES TO THE OFFICIANT ARE NOT INCLUDED IN CEREMONY FEES, PLEASE GIVE GRATUITIES AND/OR TIPS DIRECTLY TO YOUR OFFICIANT**

**Entire Agreement:** this agreement contains the entire understanding between [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) and the undersigned (hereinafter referred to as “Responsible Party”) relating to the wedding ceremony of Bride / Groom mentioned above. It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so, in writing or by email, and signed by all the parties.

**Service Coverage:** The parties agree that [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) will furnish the services of a professional Wedding Officiant, for the above mentioned wedding ceremony for a maximum period of one half hour (30 minutes) or the duration of the chosen vows, whichever is less. If both of the above mentioned, responsible party, is not present or ceremony has not started within thirty minutes of the specified time period of this said contract, the [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) Officiant may leave the ceremony site and no fees and/or deposits shall be returned and [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) will not be held responsible for not performing the ceremony for the above mentioned client(s).

[www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) is not responsible for obtaining your marriage license.

Bride’s Initials  Groom’s Initials

**Photography:** [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) reserves the right to have a professional photographer from [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) accompany all Officiants to all wedding and vow renewal ceremonies. All photos that are taken during the ceremony are the property of [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) and shall be used solely for company use, including but not limited to the use on the company website, as well as print advertisement. All photos taken will be edited and shall be available for purchase based on the photography fee scale listed on [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com). If you have selected a photography package to be added to your contract already, detailed information regarding your selected package will be available on a new revised contract. Otherwise, you are under no obligation express or written with [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) regarding photography.

Bride’s Initials  Groom’s Initials

**It is required in the State of California that all parties wishing to be married must obtain their marriage license no sooner than ninety (90) days prior to their wedding date.**

**The Officiant cannot and will not perform a legal marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony. The couple understands that they must obtain a valid marriage license and shall provide such valid marriage license to the Officiant to review and execute prior to the ceremony. If the marriage license has not been obtained by the couple prior to the wedding date, the officiant takes no responsibility in that matter and any previously collected money will not be returned.**

**Instruction for Day of Ceremony:** The Officiant from [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) needs to obtain the marriage license immediately following the ceremony.

**There is a five (5) minute grace period past your ceremony start time. If your ceremony starts any time after the grace period, you will be charged a \$25 fee for every 15 minutes or portion of past the grace period.**

**If in the event that your ceremony starts past your (5 minute) grace period, late fees must be collected on site immediately following the wedding ceremony.**  Bride Intls.  Groom Intls.

**\*\* Marriage License will not be filed until all balance due invoices are paid in full.**

Bride Intl's  Groom Intl's

**If the bride or groom forget to bring the marriage license to the wedding ceremony, a \$75 fee will be charged for the Officiant to meet you at a later time the day of the wedding, to obtain it.**

Bride Intl's  Groom Intl's

If the marriage license filing service has been added to your contract, [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) will submit your marriage license to the designated City Clerk's Office where the marriage license was obtained within 10 business days of the ceremony, unless a sooner time frame has been previously arranged and stated in this contract. It then takes about 7-10 days for the County Clerk's Office to process the marriage license, after which you must contact the processing office for a copy of your marriage certificate.

**Limited Liability:** In the event that the scheduled Officiant is unable to perform the couple's wedding ceremony due to illness, hospitalization, accidents, unusually heavy traffic, transportation breakdown or other unforeseeable causes, he/she will make every possible attempt to notify the couple and arrange for another [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) to substitute. In such an event that no substitute is available and our Officiant **does not perform your ceremony**, all monies paid by the couple to the officiant will be returned and the couple hereby agrees that the officiant will NOT be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.  Bride's Intls  Groom's Intls

**PAYMENT/CANCELLATION POLICY:** After your date has been secured with payment, if any other service has been added, the client must pay any and all remaining ceremony fees at least 7 days prior to the Wedding Ceremony. **All deposit fees and ceremony fees are non-refundable no matter the reason, including but not limited to, relocation, elopement, break-ups, deployment, change of plans, or loss of job. Fees are not refundable under any circumstances because we turn everyone else away for your date and time.** Deposits and/or full payments for wedding/renewal ceremonies or custom services are separate fees and are non-transferrable to other ceremonies, balance due fees, or mileage fees. **CASH ONLY (on site for elopements)** – Absolutely no MONEY ORDERS, CERTIFIED BANK CHECKS or PERSONAL CHECKS are accepted. Please see [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) website for making payments via credit card or call office number directly for making cash payments prior to the ceremony.

**I/we have read and I/we agree to the payment/cancellation policy.**

Bride Intl's  Groom Intl's

**The complete balance is due at least seven (7) days prior to the wedding ceremony. If you are securing your date within seven days of your ceremony, all fees must be paid at the time of booking.**

Bride's Initials Groom's Initials

**DISCLAIMER:** [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) is not affiliated with the County Clerk's Office of San Diego or any other State Government Agency. Any attached links are for Client information purposes ONLY, the content of which are for the use of [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) and are property of [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com) ONLY and may not be used by any other person or company, for any other use or purpose, private or otherwise, without the express written permission of [www.the-weddingofficiant.com](http://www.the-weddingofficiant.com)

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Any questions regarding wedding Officiant services should be directed to the Office Manager. (Please call 619.228.9792 for assistance)

The undersigned has read this agreement and understands the terms and conditions of this Agreement. The undersigned also agree to be legally bound to all of the terms and conditions. Responsible Party acknowledges receipt of a copy of this Agreement.

\_\_\_\_\_  
Bride or Groom's Address City State Zip Code

\_\_\_\_\_  
Bride's Signature / Date Groom's Signature / Date

\_\_\_\_\_  
Email Address:

The Officiant warrants that he/she is a professional officiant; recognized as a legally ordained minister; fully qualified to Officiant weddings in the State of California.

Officiant Signature: *Godfrey Quachon J.J.S*